



NQUTHUMUNICIPALITY
UMASIPALA WASE NQUTHU

Private Bag X5521, NQUTHU, 3135

Tel: +27(0) 34 271 6100, Fax: +27(0) 34 271 6111

Nquthu Local Municipality (KZ 242) invites suitably qualified candidates to apply for the following positions:

Position	:	Examiner Driver's License
Salary	:	Task Grade 09 of the category 1 Municipality, plus Benefits such as Medical Aid, Pension Fund and 13 th Cheque
Type of Contract	:	Permanent
Place of Work	:	Traffic Offices

Key Requirements:

- Grade 12 Senior Certificate
- Traffic Diploma
- Valid Peace officers certificate
- Registered as a Traffic Officer with the Department of Transport
- Code EC Drivers Licence
- Grade B Driving licence examiner
- Registered with Department of transport and active on the Enatis System
- Minimum of two years relevant experience
- Ability to communicate in both isiZulu and English
- Problem solving skills, writing skills, computer knowledge and knowledge of NRTA 93/96.
- Be physically fit and able bodied
- No criminal records or pending cases.

KEY PERFORMAMANCE AREAS

- Examine applicants for Driving licences
- Conduct learners licences
- Book applicants for learners and drivers licences
- Issue learners licences and drivers licences
- Conduct eye test and D/L conversion
- Assist on filing all relevant documents

Perform general and selective duties of law enforcement, enforce council bylaws, issue traffic fines, traffic control, escorting, and perform point duties, execution of warrant of arrest and other traffic related duties directed by supervisor.

Please note: If you qualify as per the above requirement, please send your application letter, filled application form, comprehensive CV, Certified Copies of academic qualifications, certified copy of Drivers' License, and Certified copy of ID to:

**The Acting Municipal Manager
Nquthu Municipality
Private Bag X 5521
NQUTHU
3135**

OR

**Hand Delivery on:
Lot 83 Mdlalose Street
Office No. 28
NQUTHU
3135**

CLOSING DATE: 09 OCTOBER 2020

The candidate will be required to disclose all financial interests. Successfully candidate is required to sign the Contract of Employment and a Performance Agreement. Candidate will be subjected to security vetting. Canvassing with councillors or officials in respect of these positions will lead to disqualification of the applicants. The municipality is committed to the implementation of Its Employment Equity Plan, appropriately qualifying women are encouraged to apply.

Enquiries should be directed to the Director: Corporate Services (Mr. OS Mnguni) on 034- 271 6100.

If an applicant does not hear from the municipality within 30 days from the closing date, he/she should consider the application as having been unsuccessful.

**MR. SB MTHEMBU
ACTING MUNICIPAL MANAGER
NQUTHU LOCAL MUNICIPALITY**