



**NQUTHU MUNICIPALITY  
SUPPLY CHAIN MANAGEMENT  
NOTICE OF INVITATION**

**INVITATION TO QUOTE**

<b>Quotation Description</b>	<p>Service provider to supply and delivery of the following Promotional items for Women in Business:</p> <p><b><u>RING BINDER FOLDERS:</u></b></p> <p>Ring Binder Folders with Handle and Zip around Material : Simulated Leather Product size : 34 (W) x 25(L) x 2.5(D)cm Capacity : A4 Quantity : 200</p> <p>Branding:</p> <p>Size 240 X 240 mm at the centre</p> <ul style="list-style-type: none"><li>• Nquthu Municipal logo and motto</li><li>• Municipal name</li><li>• Nquthu Woman in Business Empowerment 2023</li></ul> <p><b><u>PHOTO FRAME A3 SIZE:</u></b></p> <p>Quantity : 80</p> <p><b><u>A3 SIZE SHOPPER BAGS:</u></b></p> <p>Quantity : 100 Bags must have the municipal logo Municipality motto "SETHEMBE NGENTUTHUKO ENQUTHU"</p>
<b>Quotation Number</b>	SCM/076/23-24
<b>Invitation Date</b>	11 August 2023
<b>Closing Date and time</b>	17 August 2023 12:00 PM
<b>SCM Enquiries</b>	AD SITHOLE 034 271 6184

Where quotation can be collected	NQUTHU MUNICIPALITY RECEPTION AREA NQUTHU MUNICIPALITY WEBSITE
Where Quotation should be delivered	QUOTATION BOX AT THE RECEPTION AREA IN LOT83/2 MDLALOSE STREET OR e-mail to <a href="mailto:adsithole@nquthu.gov.za">adsithole@nquthu.gov.za</a>

## TERMS AND CONDITIONS

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must be registered in the Municipal Suppliers Database or CSD.
- Bidders must complete all supplementary and compulsory MBD forms enclosed in this RFQ.
- The municipality reserve the right to do due diligence on the quotations.
- The municipality reserve the right to benchmark prices quoted.
- The lowest acceptable price will score 80 points: price, and 20 points for specific goals.
- All price quotations that have a rand value of R1.00 to R50 000 000.00 including VAT, will be evaluated by applying the 80/20 principle as Prescribed by the Preferential Procurement Policy Framework Act of 2022.
- Service provider must be ICASSA accredited and submit certificate as proof.

## NQUTHU MUNICIPALITY SPECIFIC GOALS PREFERENCE POINT SUMMARY

The Nquthu Municipality SCM Policy in respect of specific goals include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme

### 20 points specific goals scores – Points breakdown and verification criteria

Specific goals	Points (80/20)	Verification
100% black ownership (African, Indian, coloured)	10	CSD
Enterprise located within KwaZulu Natal	10	Utility, Proof of res, CSD